

Thomas A. Swift, Judge
TRUMBULL COUNTY PROBATE COURT
 161 High Street
 Warren, Ohio 44481
 (330) 675-2521
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 www.trumbullprobate.org

STEP-PARENT ADOPTION FILING REQUIREMENTS

Deposit \$110.00 per application - Balance of court costs due day of hearing.

<u>When to File</u>	<u>Ohio Revised Code</u>	<u>Form No.</u>	<u>Form</u>
Initial Filing	R.C. 3107.05(A)	SPF 18.0	Petition for Minor
Initial Filing	R.C. 3107.05(A)	SPF 19.0	Petition for Adult
Initial Filing			Supplemental Adoption Form
Initial Filing			Statement of Adopted Person
Initial Filing		HEA 2757	Ohio Department of Health Certificate of Adoption (Completed down to certification)
Initial Filing	R.C. 3107.05(B)	SPF 18.3	Consent to Adopt (Birth parents and minor if over 12)
Initial Filing	R.C. 3107.05(B)		Certified Copy of Birth Certificate
Initial Filing	R.C. 3107.10(B)	SPF 18.9	Preliminary Accounting
Initial Filing			If needed, Affidavit of due diligence, motion and order for publication
Within 30 days from filing of petition	R.C. 3107.032		Petitioner submits to WEBCHECK criminal background check at Trumbull County Sheriff's Department
Prior to Hrg.	R.C. 3107.12	ODHS 1699	Prefinalization Assessment (Filed by agency at least 20 days prior to hearing)
Prior to Hrg.	R.C. 3107.10(B)	SPF 18.9	Final Accounting (Filed by petitioners at least 10 days prior to hearing)
Prior to Hrg.	R.C. 3107.031		Home Study by Assessor (Filed by agency at least 10 days prior to hearing)
Prior to Hrg.	R.C. 3107.064	ODHS 1697	In putative father situation: Certified copy of putative father search results dated at least 31 days after birth