

**JUDGE JAMES A. FREDERICKA
TRUMBULL COUNTY PROBATE COURT**

161 High Street NW
Warren, Ohio 44481
(330) 675-2521
Fax: (330) 675-3024

NAME CONFORMITY ACTION

An Application to Conform Legal Name is appropriately filed when an individual has a misspelling, inconsistency, or other error of their legal name on one or more of their identity documents which cause a discrepancy in their chain of identity. It is appropriately filed in Trumbull County by an adult who has been a resident of Trumbull County for at least 60 days immediately preceding the filing of the Application or by a parent, legal guardian, legal custodian or guardian ad litem of a minor when the minor has been a resident of Trumbull County for at least 60 days immediately preceding the filing of the Application.

The filing fee is \$112.00. However, there may be additional costs billed to the Applicant depending on the circumstances.

An adult filing an Application to Conform Legal Name must obtain a WEBCHECK from the Trumbull County Sheriff's Office and make arrangements to have the results sent to the Court. In most instances, the BCI is all that will be needed, but in some circumstances the Court may order the FBI search.

The following additional documents must be filed as to the person whose chain of identity is being addressed:

- Certified copy of birth certificate
- Copy of state issued identification card or driver's license
- Copy of birth certificate
- Copy of driver's license
- Copy of passport
- Copy of other identity document that is at issue

The Applicant must also file an Affidavit in Support of Application to Conform Legal Name (must be notarized).

If the filing concerns a minor, a consent from each of the minor's parents on the form available on the Court's website must be filed or service will need to be issued to them.

If the identity of one of the child's parents is unknown, the Applicant must file an Affidavit of Unknown Parent which is available on the Court's website.

In the event that an Application to Conform Legal Name is approved, the Applicant will receive a certified copy of the Judgment Entry Conforming Legal Name. Additional copies can be purchased for \$1.10 each. It is the Applicant's responsibility to take the Judgment Entry to the appropriate entities to address the issue in the chain of identity.

**PROBATE COURT OF TRUMBULL COUNTY, OHIO
JAMES A. FREDERICKA, JUDGE**

IN RE: THE NAME OF _____
(Present Name)

TO: _____
(Requested Conformed Legal Name)

CASE NO. _____

**APPLICATION TO CONFORM LEGAL NAME OF ADULT
[R.C. 2717.04 and 2717.05]**

Applicant is an adult and has been a bona fide resident of this county for at least 60 days immediately before filing this Application.

Applicant states that a misspelling, inconsistency, or other error of Applicant's legal name exists on one or more of his or her official identity documents, which causes a discrepancy in Applicant's chain of identity. This Application provides the necessary information to explain the misspelling, inconsistency, or other error and the corrections needed to conform Applicant's legal name on all official identity documents.

Applicant's Information:

Present name: _____

Address: _____

Marital Status: Never married Married Widowed Divorced Separated

Name at birth: _____

Date of birth: _____

State where birth record was issued: _____

The following official identity document(s) contain a misspelling, inconsistency, or other error: *[Check all that apply]*

- | | |
|---|---|
| <input type="checkbox"/> Driver's License | <input type="checkbox"/> Marriage Record |
| <input type="checkbox"/> Divorce Decree | <input type="checkbox"/> State issued Identification Card |
| <input type="checkbox"/> Passport | <input type="checkbox"/> Social Security Card |
| <input type="checkbox"/> Other _____ | |

The misspelling, inconsistency, or other error on the official identity document(s) marked above is described below:

Official identity document: _____

Name that needs conformed on this document: _____

Conformed legal name that should be stated on this document: _____

Official identity document: _____

Name that needs conformed on this document: _____

Conformed legal name that should be stated on this document: _____

CASE NO. _____

Requested conformed legal name: _____
First Middle Last

Check this box if more than two official identity documents are affected, and attach the information on a separate page.

Applicant is one and the same person referenced in each of the official identity documents, despite the name discrepancy. But for the misspelling, inconsistency, or other error identified above, there would not be any discrepancy in Applicant's chain of identity.

An Affidavit in support of this Application is attached.

All of the documentary evidence required by Local Rule or court order also accompanies this Application.

Applicant requests the Court to issue an order conforming Applicant's legal name in the manner described in this Application. Applicant acknowledges this application will not be used to correct the birth record.

Attorney for Applicant

Applicant's Signature

Typed or Printed Name

Typed or Printed Name

Address

Address

City State Zip

City State Zip

Telephone Number (include area code)

Telephone Number (include area code)

Email Address

Email Address

Attorney Registration No.

**PROBATE COURT OF TRUMBULL COUNTY, OHIO
JAMES A. FREDERICKA, JUDGE**

IN RE: THE NAME OF _____
(Present Legal Name)

TO: _____
(Requested Conformed Legal Name)

CASE NO. _____

**AFFIDAVIT IN SUPPORT OF APPLICATION
TO CONFORM LEGAL NAME OF ADULT
[R.C. 2717.06]**

STATE OF OHIO)
)
COUNTY OF _____) **SS:**

The undersigned, in support of the Application to Conform Legal Name of Adult, deposes, says and verifies all of the following:

- 1. Applicant has been a bona fide resident of this county for a period of at least 60 days;
- 2. The Application is not being made for the purpose of evading any creditors or other obligations;
- 3. Applicant is not a debtor in any currently pending bankruptcy proceeding;
- 4. All documentary evidence submitted with the Application is true, accurate and complete.

The Applicant certifies under penalty of perjury that the statements in this Affidavit are true and complete.

Date

Applicant

Sworn to before me and subscribed in my presence the _____ *day of* _____

Notary Public/Deputy Clerk

Typed or Printed Name

Commission Expiration Date _____

WEBCHECKS/BACKGROUND CHECKS

- If you require a WEBCHECK/background check, you must go to the Trumbull County Sheriff's Department to have the check completed.
- The Trumbull County Sheriff's Department is a separate department from the Trumbull County Probate Court. The Trumbull County Sheriff's Department sets the hours for completing the checks.
- The Trumbull County Sheriff's Department has informed the Trumbull County Probate Court that they have set walk-in hours as follows:
 - Monday from 8:00 a.m. – 2:40 p.m.
 - Friday from 12:00 p.m. -2:40 p.m.
- The Trumbull County Sheriff's Office is located at the Trumbull County Jail, 150 High Street, Warren, Ohio 44481.
- The Trumbull County Sheriff's Office reports that the cost for checks will range from \$35.00 to \$70.00, depending upon the type of check that must be performed.
- If you have questions or concerns about getting the WEBCHECK/background check completed, please contact the Trumbull County Sheriff's Department.

**IN THE COURT OF COMMON PLEAS
PROBATE DIVISION
TRUMBULL COUNTY, OHIO**

IN THE MATTER OF:)	CASE NO.
)	
)	

CONSENT TO WEBCHECK CRIMINAL BACKGROUND CHECK
(Estates, Guardianships, Name Changes and Trusts)

I, the undersigned, hereby authorize the Trumbull County Sheriff's Department to perform a criminal background check using the WEBCHECK system, to have the results sent directly to the Trumbull County Probate Court to become a permanent part of the Court's file.

<hr/>	<hr/>
Signature	Date

Printed Name

Address

<hr/>	<hr/>
Telephone Number	Date of Birth